

**Procedures for CENTRAL HIGH SCHOOL Course Selections for 2020-2021**

1. Determine your courses by following these steps on the chart below:
  - a. Enter your required classes and credits in the chart below -Math, English, PE, Science, History, ESOL, Foreign Language, etc.
  - b. Determine how many elective courses/credits you need to select (must equal 7 credits total)
  - c. Research elective offerings and decide what you would like to take-the Central course catalog is found at [http://springfieldcentral.com/pdf/SCHS\\_course\\_catalog.pdf](http://springfieldcentral.com/pdf/SCHS_course_catalog.pdf) Any courses followed by \* or # require you to talk to the teacher listed to enroll in the course, + course have a prerequisite course you must have taken first
  - d. Enter the course(s) and credit(s) in the chart below
  - e. Add the credits and be sure it totals 7
  - f. Enter your alternate courses to be used as your second choices
  - g. Review your choices with your parent/guardian and have them sign below
2. Log into Unified Classroom→Quicklinks→Course Recommendations
  - a. Click on CLASS REGISTRATION in the list on the left
  - b. Click on the box next to the Academic courses/level recommended by your teachers
  - c. Click on the box next to your elective choices
  - d. Enter your Alternate choices as your second/third/fourth choices. This is required!
3. Steps 1 and 2 MUST be completed by **March 20<sup>th</sup>**. Return this completed sheet to your history teacher or the Counseling Office by March 20th.
4. Failure to follow these directions will result in a schedule based on availability, not requests.

Subject Area	Class needed/requested	Credit
<b>ELA</b>		1.0
<b>Read/Write</b> (if needed)		
<b>MATH</b>		1.0
<b>PE</b>		.5
<b>SCIENCE</b>		
<b>HISTORY</b>		
<b>Health</b> (if needed)		
<b>Art</b> (if needed)		
<b>Foreign Lang/ESOL</b> (if needed)		
elective		
elective		
elective		
	<b>Total must equal 7</b>	<b>TOTAL</b>

You may be required to take support/enrichment classes which will reduce your elective options.

**YOU ARE REQUIRED TO PICK AT LEAST 5 ALTERNATE SELECTIONS-** used if your choices above are not available

1.
2.
3.
4.
5.

**I have reviewed my child's course selections for next year.**

**Parent Signature** \_\_\_\_\_